



CITY OF
CONYERS

Celebration of Community

March 12, 2026

Connie Alsobrook
Mayor

RE: ORR CH-64-2026

Charlie Bryant
City Council

Please consider this as the City's response to your Open Records Act request CH-64-2026.

Gerald Hinesley
City Council

1. The full agenda for the March 4, 2026 City Council Work Session, including any supplemental materials, attachments, or supporting documents distributed to council members in connection with any agenda item. **See attached**

Anthony Pacheco
City Council

2. The official meeting minutes for the March 4, 2026 City Council Work Session. **Please note at the time of the request, the minutes requested have not yet been approved, thus the city will not release unapproved minutes.**

Valyncia Smith
City Council

3. Any verbatim transcript of the March 4, 2026 City Council Work Session, if one exists or was prepared by any city staff member, contractor, or transcription service. **No such record exists responsive to this request**

Sherri L. Washington
City Council

4. Any written summaries, notes, or memoranda prepared by city staff summarizing the discussion or actions from the March 4, 2026 Work Session. **See attached**

Kameron Kelley
City Manager

5. Any materials, proposals, presentations, or documents presented or distributed during the March 4, 2026 Work Session related to the proposed mayoral administrative assistant position, including but not limited to cost estimates, job descriptions, candidate information, or budget amendments. **No such record exists responsive to this request**

Thank you,

City of Conyers